SJSU East Side Promise Counseling Summer Course

First Contact
- ESUHSD Counseling Team will contact accepted students (by site) to introduce the program and invite them to the overview of the summer program—the informational meeting. We would like to have this big Information meeting for all students district wide so a large site location would be best (maybe Indy). During this meeting we would go over the structure of the courses and why they should be a part of this. We are also hoping to have all parents/guardians attend as well so that they encourage their children to attend the summer program. This informational meeting would be in May 2017 and all counselors teaching in the summer would be present. (Counselor Hours--2)

Overview of the Process (The Informational Meeting---May 15th Indy) 6pm
- Explain what the courses will be and why it is important to be a part of this process (ie benefits)
- Course Structure: Dates and the Schedule for each course and the office hours per site.
- ESUHSD Counselors contact info for the program (all and by site)
- SJSU Spartan Promise Staff contact info for program
- Sign ups for kids if they did not do so already with name, email, phone number, High School, Major at SJSU (Counselor Hours--3)

Counselor Summer Course Training: May 30th SJSU 10am (TBD) (Counselor Hours--3)

Course 1: Getting Ready for SJSU (June 6,7)--Counselor Hours---4
- Parent Meeting/Parent component, “day in the life of SJSU student” workshop to visually explain the differences from high school to college with an interactive activity (i.e. Creating a schedule)
  - Who’s who at SJSU ---Contacts, Key Players, structure of the university (difference between major, department, and colleges), student success centers, student wellness center, student computing services center, resources for success
  - Important SJSU Deadlines/Timelines
    - 1.5 hours
- Break - 15 mins
- LAB: Log in to Portal “How to Navigate the system
  - To-Do’s----what does that mean and how do I get those items done
    ---strictness of deadlines
  - 1.25 hours

Course 2: “My Spartan Plan” (June 12,or 13, or 14) Counselor Hours--6-7
- Field Trip to SJSU
• Visit Student Success Centers
• Course planning break out sessions
  ○ Groups speak with advisor about best courses for freshmen year
  ○ Planning:
    ■ Amanda
      ● Coordinate with success centers for date
    ■ Counselors
      ● Potential dates: Week of June 12th
      ● How many students will be attending
      ● How many per major

• Campus tour
• 6 hour (counting time boarding bus and travel)

Course 3: My Educational Plan (Chromebooks for all of Course)---(June 20, 21) Counselor

Hours 4
• Now that they have roadmaps, will begin to make class schedule options in MySJSU portal using MyScheduler
  ○ My Academics and Unofficial Transcripts- Course Selection/Navigating the Registration Portal (how does IB/AP effect this?) Community college courses (there are charts on our website to use as reference for this) utilize MyScheduler and MyGPS
  ○ Prerequisites/Co-Requisite
• How to view and search the course catalog
• Introduce www.sjsu.edu/sfs and www.sjsu.edu/mygps/
• 3 hours
• Break 15 mins
• Activate SJSU email and create a folder in their Google Drive
  ■ We create it and share with them
  ■ 45 mins

Course 4: Who, What, Where, When? How to Navigate at SJSU (June 27, 28) Counselor

Hours--3
• Showcase Presentation
  ○ Resources for Students
  ○ Tutoring
  ○ Disability Services
  ○ Special Programs for Students: Puente, ASPIRE, URM organizations/centers)
  ■ Amanda: seek speakers if available
  ○ Financial Aid (we can provide our brochures, I additionally have a separate handout with variety of links)
  ○ SJSU Counselor Contacts
  ○ Faculty Advisors
Parking/VTA (fees)

Books

Student involvement
  • Clubs, Greek Life,
  • Mentorcommunity@sjsu
  • SJSU Map (we can provide these)

Videos, Special Presentations, etc

Course 5: Connections----How to Succeed @ SJSU /Tips and Strategies (July 11 @ Indy)

Counselor Hours---4

- Executive functioning skills (planner, self-advocacy, time management etc.)
- Binder/Folder set-up
- SJSU student panel to share tips and strategies
- Mentoring opportunities with SJSU/ESUHSD students
- Football game tailgate...September
- ESUHSD Counselor “Touch”--- plan for late september or early october for contact again from ESUHSD (big pitfall time)---joint event with SJSU
- Survey on effectiveness of summer course
- Gold Points Cards Passed out

Office Hours: Per Site --- 2 hours each week. Wednesdays/Thursdays--- Counselor Hours---10

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Our Notes/Questions to ask SJSU and/or Foundation:

- Spartan Admittance Day---April 8th (lunch...and want ESUHSD, Chris Funk and us to come???)
- Freshman Orientations Start in early July....there will be 15 of them but earlier the better. These are mandatory for students.
- EPT/ELM must be done by May 1st for “not ready”--- If cond ready they MUST send them the courses that will met the readiness to SJSU. MUST MUST MUST a form will be going out this Friday via MySJSU for them to indicate the course they're taking, will be verified with final transcripts, students still encouraged to test
- New SJSU/CSU application for entire system.....Fall 2018. Will send us the “sandbox” site for us to give feedback on
- CSU conference will be here next year.....Santa Clara!
• May 1st ..pay for orientation ...select date ...Friday, July 7th first date $250
• 1,500+ current students admitted. Usually half accept.
• Course 1 and 3 will require Amanda to be there
• Training for counselors through San Jose State University..
• Student Incentive Ask Chris Funk and Foundation for “gold points card” for SJSU